



## IMPORTANT DEADLINES

When	Action	Complete
ASAP	Register your staff for Unconventional Gas International	
ASAP	Make your Hotel Reservations through Preferred Convention Services	
September 4 <sup>th</sup>	Last Day to Register to receive Early Bird discount	
<b>TBD</b>	Begin Delivery to Drayage Warehouse	
September 20 <sup>th</sup>	Advance Order discount deadline for SmartCity (Internet and Telephone)	
September 17 <sup>th</sup>	Advance Order discount deadline for Freeman Furnishings Accessories Rental exhibits Graphics and Signs Labor Booth Cleaning	
September 29 <sup>th</sup>	Deadline to register and receive Fast Track ticket via E-Mail	
September 29 <sup>th</sup>	Deadline for Complimentary Exhibit Hall Passes to be redeemed in time for Fast Track ticket via E-Mail	
September 24 <sup>th</sup>	Deadline for Certificates of Insurance	
September 17 <sup>th</sup>	Early Order deadline date for PSAV Computer and Display equipment Audio / Video equipment Projection equipment	
September 27 <sup>th</sup>	Advance Order deadline date for Electrical, Air and Water	
September 29 <sup>th</sup>	Last Day to Pre-Register Exhibit Booth Staff (after September 29 <sup>th</sup> must be done on-site)	
<b>TBD</b>	On-site shipments accepted	