



Exhibitor Certificate of Liability Insurance (required for all exhibitors)

A requirement of exhibiting at the Unconventional Gas International Conference & Exhibition is for ALL exhibitors to carry liability insurance throughout the Exhibition. The deadline for submitting the Certificate indicating adequate insurance coverage is September 27, 2010. Exhibitor's insurance carrier must issue such Certificate of Liability Insurance. PennWell does not require a certain form. * Even if Exhibitor hires an Exhibitor Appointed Contractor (EAC), Exhibitor still must supply its own Certificate of Liability Insurance. *(See EAC Section below.)

To ensure that the Certificate of Liability Insurance has the correct information required, please make sure your certificate includes the following information:

AMOUNT REQUIRED: One (1) Million Dollars

To ensure that the Certificate of Liability Insurance is correct, please make sure that it includes the following:

Under *Description of Operations*, it needs to include:

All activities related to Unconventional Gas International Conference & Exhibition 2010
Fort Worth Convention Center
1201 Houston Street
Fort Worth, TX 76102
1-817-392-6338
October 5 – October 7, 2010

Under the *Certificate Holder*, it must include:

PennWell Corporation
1421 South Sheridan Road
Tulsa, OK 74112

Complete Certificates of Liability Insurance must be faxed to Carolyn Hall 918-831-9894 or mailed to Carolyn Hall, PennWell Corporation, 1421 South Sheridan, Tulsa, OK 74112. Please call 1 918/831-9513 with any questions.

Exhibitor Appointed Contractors (EAC)

An Exhibitor Appointed Contractor (EAC) is a company (other than the official service contractor listed in the Exhibitor Manual) that provides a service (for example, display and installation/dismantling of a booth) at Exhibitor's request and needs access to Exhibitor's booth during the installation and/or dismantling period. If you hire an EAC, you must complete and return the following EAC Form and the Third Party Authorization Form (EAC) in Freeman's portion of the manual. The EAC will also have to provide a Certificate of Liability Insurance as described above.

Any questions related to the Certificates of Liability Insurance or an EAC should be directed to Carolyn Hall,
918-831-9513 or chall@pennwell.com